



# Music Director

## *Job Description*

- Reports to:** Pastor/Head of Staff  
**Classification:** Employee  
**Status:** Part-time (approx. 15-20 hrs/wk)  
**Compensation:** \$20,000-\$25,000/year

## Position Description

Milford Presbyterian Church's **Music Director** is responsible for overseeing the church's music ministry, directing the adult choir, and enriching the worship and fellowship of the congregation through music.

## Responsibilities

1. Direct the adult volunteer choir, preparing a choral anthem for every Sunday from the second Sunday of September through the second Sunday of June.
2. Coordinate and direct weekly choir rehearsals and special rehearsals as necessary.
3. Coordinate and support all choirs, instrumental music, soloists and other musicians throughout the year in worship and seasonal programs.
4. Arrange soloists and special music during the summer choir hiatus.
5. Supervise and collaborate with the organist/accompanist.
6. Supervise and collaborate with other volunteer directors (e.g., bell choir, children's choir)
7. Support the Pastor in the planning of worship.
8. Establish, submit, and maintain an annual budget to session.
9. Attend biweekly staff meetings and monthly meetings of the Worship Committee.
10. Play organ/piano as needed for Sunday worship, weddings, and funerals (strongly desired, but not mandatory).
11. Collaborate with other music directors in the community as necessary.

## Qualifications

1. Bachelor's degree in music (or equivalent experience).
2. A love for the church and a passion to engage the church in worship through music.
3. The proven ability to
  - a. foster a love for music in others;
  - b. work effectively with people of various ages and skill levels;
  - c. take direction from others (e.g. pastor or church leadership) when necessary; and
  - d. produce high-quality musical presentations.

## Vacation & Benefits

- Two weeks of paid vacation and one week of paid leave for professional development per year (after first ninety days on the job).
- Medical benefits are made available to the employee for purchase through the Presbyterian Church (USA) Board of Pensions.

To apply for this position, please send a résumé to [mdsearch@milfordpc.org](mailto:mdsearch@milfordpc.org).